



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 September 2018 - 31 December 2018

*Published by Jo Hutchison
3rd September 2018 (Updated on 05.09.18, 20.09.18)
01827 709616*

Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Exempt	Cabinet 6/09/18	No	Grants to Voluntary Organisations - Small Grants Scheme/Local Arts Grant Scheme/Sports Grants Scheme/Festive Grants Scheme Update on grants outturn/expenditure for 2017/18	Portfolio Holder for Communities and Partnerships Stephanie Ivey Partnership Funding Officer stephanie-ivey@tamworth.gov.uk		Grants To Voluntary Organisations (Small Grants Scheme)/Local Arts Grant Scheme/Sports Grants Scheme/Festive Grants Scheme

Open	Cabinet 6/09/18	No	Additional Public Space Protection Order Moor Lane/Dormer Avenue To consider PSPO and approve progression to public consultation	Portfolio Holder for Communities and Partnerships Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk	Staffordshire Police	Additional Public Space Protection Order Moor Lane/Dormer Avenue
Open	Cabinet 6/09/18	No	Additional Public Space Protection Order Kettlebrook To seek approval for consultation for Public Space Protection Orders under the ASB, Crime and Policing Act 2014	Portfolio Holder for Communities and Partnerships Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk	Staffordshire Police	Proposals for additional Public Space Protection Orders
Open	Corporate Scrutiny Committee Cabinet 6/09/18	Yes	Quarter 1 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter 1 Performance Report 2018/19

Open	Cabinet 6/09/18	Yes	Staffordshire Pilot for Business Rates Retention in 2019/20 To consider proposals for retention of the growth element of Business Rates in 2019/20 through a Staffordshire Wide Business Rates Retention Pilot Scheme	Portfolio Holder for Assets and Finance Stefan Garner Executive Director Finance stefan-garner@tamworth.gov.uk		Staffordshire Pilot for Business Rates Retention in 2019/20
------	----------------------------	-----	--	---	--	---

Open	Cabinet 2 Aug 2018 Council 11/09/18	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18 The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2017/18, and the actual Prudential Indicators for 2017/18.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	Portfolio Holder for Assets and Finance Joanne Goodfellow joanne-goodfellow@tamworth.gov.uk		Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18
------	--	-----	---	---	--	---

Open	Cabinet 27/09/18	Yes	Virement of Funds Within the Housing Capital Programme This report sets out a proposal to vire funds between capital budgets in connection with the extension of the Wates Repairs & Investment Contract.	Portfolio Holder for Housing Services and Neighbourhoods Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk		Virement of Funds within the Housing Capital Programme
Open	Cabinet 27/09/18	Yes	Proposed revision to the interpretation of the Affordable Housing Policy and revision to the Planning Obligations SPD Approval to implement a revised interpretation of Tamworth's Local Plan Affordable Housing Policy HG4 and approval to undertake consultation on amendments to the Planning Obligations Supplementary Planning Document in order to reflect the new National Planning Policy Framework.	Portfolio Holder for Heritage and Growth Richard Powell Planning Policy and Delivery Officer richard-powell@tamworth.gov.uk		Proposed revision to the interpretation of the affordable housing policy and revision to the Planning Obligations SPD

Open	Cabinet 27/09/18	Yes	Castle Review Submission of a Castle Review seeking permissions to amend operational methods to ensure the future sustainability of the Castle and its tourism offer.	Portfolio Holder for Culture and Operational Services Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Castle Review
Open	Cabinet 27/09/18	Yes	Housing Revenue Account Business Plan The HRA business plan sets out the strategic objectives of the housing services; detailing ambitions around regeneration, affordable housing delivery and investment in its landlord services and its stock.	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group (TCG) and partners	Housing Revenue Account Business Plan

Open	Cabinet 27/09/18	Yes	<p>Retrospective Approval to Award Housing Compliance Contract</p> <p>This report seeks retrospective approval to award a contract to Graham Environmental Services for the provision of compliance works, including Asbestos Testing, Legionella Testing and Fire Risk Assessments for a period of 5 years with the option to extend by a further 2 years.</p>	<p>Portfolio Holder for Housing Services and Neighbourhoods Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk</p>		Retrospective Approval to Award Housing Compliance Contract
Open	Cabinet 18/10/18	No	<p>Homes England Compliance Audit Report</p> <p>As a requirement of grant conditions it is required that the outcome of the Homes England compliance audit relating to garage site redevelopment is reported to the Council's Cabinet</p>	<p>Portfolio Holder for Housing Services and Neighbourhoods Rob Barnes Executive Director Communities rob-barnes@tamworth.gov.uk</p>		Homes England Compliance Audit Report

Open	Cabinet 18/10/18	Yes	Statement of Community Involvement and Local Development Scheme 2018-2021 Seek approval to amend the SCI and undertake consultation. Update the LDS and approval to publish	Portfolio Holder for Heritage and Growth Richard Powell Planning Policy and Delivery Officer richard-powell@tamworth.gov.uk		Statement of Community Involvement and Local Development Scheme 2018-2021
Open	Cabinet 8/11/18	No	Budget Consultation 2019/20	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk	Consultation process with Local residents, businesses and stakeholders (online questionnaire) Local residents, businesses and stakeholders	Budget Consultation 2019/20
Open	Cabinet 29/11/18	Yes	Council Taxbase 2019/20 To report the Council Tax Base for the Borough Council for 2019/20	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Council Taxbase 2019/20

Open	Cabinet 29/11/18	Yes	Write Offs 01/04/18 to 30/09/18 That Members endorse the amount of debt written off for the period 01 April 2018 to 30 September 2018	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs 01/04/18 to 30/09/18
Exempt	Cabinet 29/11/18	No	Gungate To consider opportunities to support the delivery of the site	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Gungate
Open	Cabinet 29/11/18	No	Quarter 2 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter 2 Performance Report 2018/19

Open	Cabinet 29/11/18	Yes	Draft Base Budget Forecasts 2019/20 to 2023/24 To inform Members of the re-priced base budget for 2019/20, base budget forecasts for the period 2020/21 to 2023/24 and the underlying assumptions and to consider the future strategy to address the financial trends	Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk	Discussions with EMT following Budget Consultation with local stakeholders Local residents, businesses and stakeholders	Draft Base Budget Forecasts 2019/20 to 2023/24
Open	Cabinet 29/11/18	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.	Portfolio Holder for Assets and Finance Barbara Cox, Lynne Pugh barbara-cox@tamworth.gov.uk, Assistant Director Finance lynne-pugh@tamworth.gov.uk	CMT following requests from budget managers CMT Budget Managers	Temporary Reserves, Retained Funds and Provisions

Open	Cabinet 29 Nov 2018 Council 11/12/18	Yes	Local Council Tax Reduction Scheme 2019/20 onwards Results of Local Council Tax Reduction Scheme 2019/20 onwards consultation	Portfolio Holder for Assets and Finance Karen Taylor Head of Benefits karen- taylor@tamworth.gov.uk		Local Council Tax Reduction Scheme 2019/20 onwards
------	---	-----	---	---	--	---

Open	Cabinet 29 Nov 2018 Council 11/12/18	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2018/19</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow, Lynne Pugh joanne-goodfellow@tamworth.gov.uk, Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2018/19</p>
------	---	-----	--	---	--	---

Open	Cabinet 30 Nov 2017 Council	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update
------	--	-----	---	---	--	---------------------------------------

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.